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**Annex 2: Guidelines for Applicants**

**V1.00**

August/2019

**Grant Agreement: 872698**

Digital innovation HUBs and CollAborative Platform for cyber-physical systems

**Annex 1: Open Call #1.3 PULL**

April/2021

**www.into-cps.au.dk**

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Table 1: HUBCAP consortium.

|  |  |  |  |
| --- | --- | --- | --- |
| **HUBCAP Consortium** | | | |
| **Participant Number** | **Participant organisation name** | **Short**  **name** | **Country** |
| 1 | Aarhus University | AU | Denmark |
| 2 | Newcastle University | UNEW | UK |
| 3 | fortiss | FOR | Germany |
| 4 | Virtual Vehicle Research Center | VV | Austria |
| 5 | Fundazione Bruno Kessler | FBK | Italy |
| 6 | KTH Royal Instute of Technology | KTH | Sweden |
| 7 | University “Lucian Blaga” of Sibiu | ULBS | Romania |
| 8 | Engineering Ingegneria Informatica S.p.A. | ENGIT | Italy |
| 9 | Research Institutes of Sweden AB | RISE | Sweden |
| 10 | F6S Network Ireland Limited | F6S | Ireland |
| 11 | Politecnico di Milano | POLIMI | Italy |
| 12 | Unparallel Innovation | UNP | Portugal |
| 13 | Controllab Products | CLP | Netherlands |
| 14 | BEIA Consult | BEIA | Romania |
| 15 | Verified Systems International | VSI | Germany |
| 16 | Validas | VAL | Germany |
| 17 | Technology Transfer Systems srl | TTS | Italy |

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Smart Anything Everywhere

Start date of project: 01 January 2020 ● Duration: 36 months

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Table 2: List of abbreviations and acronyms

| **List of Abbreviations and Acronyms** | |
| **HUBCAP** | DIGITAL INNOVATION HUBS AND COLLABORATIVE PLATFORM FOR CYBER-PHYSICAL SYSTEMS |
| **CET** | Central European Time |
| **EC** | European Commission |
| **EU** | European Union |
| **OCs** | Open Calls |
| **DIHs** | Digital Innovation Hubs |
| **RTD** | Research and Technological Development |
| **SME** | Small and Medium-sized enterprises |
| **CPS** | Cyber-Physical Systems |
| **TRL** | Technology Readiness Level |
| **VAT** | Value Added Tax |
| **MBD** | Model-Based Design |
| **ESR** | Evaluation Summary Report |

# Introduction

HUBCAP (Digital Innovation Hubs and Collaborative Platform for Cyber-Physical Systems) is a consortium of Digital Innovation Hubs across Europe whose goal is to make it easier for businesses – especially SMEs – to use the latest Model-Based Design (MBD) technology for digital systems that interact with the physical environment (Cyber-Physical Systems, or CPS).

A key goal is to ease access to MBD tools, existing models, and other assets via an online collaboration platform that we are creating. In order to populate this platform, we are encouraging businesses who have such assets to get them ready for integration into the platform so that they can be promoted and made available to potential users. Funds are available to help with the costs of readying assets for deployment on the platform. This document describes the first call for proposals from businesses wishing to access these funds and get their assets onto the platform.

In total, HUBCAP will run a programme of three sets of open calls (OCs) to: PULL SMEs into the ecosystem by helping them get their assets onto the platform (Call #1 - PULL); allow them to experiment with new technologies (Call #2 - EXPERIMENT); and to innovate in creating new products and services (Call #3 - INNOVATE). This will include:

* Call #1 - PULL (Call #1.1; Call #1.2; Call #1.3; Call #1.4; Call #1.5);
* Call #2 - EXPERIMENT (Call #2.1; Call #2.2);
* Call #3 – INNOVATE (Call #3).

As mentioned, this document provides a full set of information regarding the Open Call #1.3 PULL of the HUBCAP project ([www.hubcap.eu](http://www.hubcap.eu/)).

The ***Annex 2: Guidelines for Applicants Call #1.3 PULL*** and ***Annex 7: Sub-Grant Agreement*** must be additionally considered for the submission of an application to Open Call #1.3 PULL.

# Open Call #1 PULL Summary

The ***PULL calls*** are open from early in the project (with five regular deadlines) and will fund individual SMEs with Model-Based Design (MBD) Cyber-Physical System (CPS) technology products and services that can be integrated within the HUBCAP Collaborative Platform.

This will enlarge and enrich the pool of technology tools/offers of HUBCAP. The beneficiaries from Call #1 PULL can also be funded by collaborating with other SMEs and together apply to HUBCAP Call #2 EXPERIMENT.

The following table summarises the Open Call # 1 PULL.

Table 3: HUBCAP Open Call #1 PULL overview

|  |  |
| --- | --- |
| ***Open Call*** | ***Overview*** |
|  | ***Participation Duration***: 3-4 days  ***Target Group:*** Individual SMEs offering CPS/MBD tools (CPS providers)  ***Number*** ***of SMEs:*** 200 SMEs, around 40 SMEs per PULL call (5 calls)  ***Calls to be launched***: Call #1.3 April 2021; Call #1.4 September 2021 and Call #1.5 February 2022  ***Activities:*** Help individual SMEs get their assets in the platform, thus enlarging the HUBCAP ecosystem & pool of tech tools/offers. CPS and MBD tool and service providers will benefit by placing their solutions into the HUBCAP collaborative platform to reach potential new customers and collaborators.   * Mini grant for Call #1 beneficiaries (CPS providers), for participation in one workshop, * Applicants to Call #2 (CPS adopters / beneficiaries), aiming to deploy CPS tools/services available in the HUBCAP ecosystem, will be pushed to collaborate with Call #1 beneficiaries, * CPS providers are invited to define a price structure associated with their offer.   ***Funding:*** €1000 per SME, 100% payment with integration of service and participation on a HUBCAP workshop  ***Evaluation:*** Application will be reviewed by the Quality Assessment Board. The Board will gather to evaluate the applicants SMEs – MBD CPS products and services providers. |

**Deadline:** 2nd June 2021 at 17:00 CEST (Brussels time)

**Call identifier:** HUBCAP Open Call #1.3 PULL – Introduce MBD CPS technologies within the HUBCAP Collaborative Platform

**Language in which proposal should be submitted:** English

For a more detailed information please consult the ***Annex 2: Guidelines for Applicants***.

Please note that opening and closing dates of Call #1.3 PULL can be subject to change in case of any modifications in the project’s schedule.

# Additional Information

## Open Call #1.3 PULL Additional Material

Open Call supported material:

* ***Annex 1: Open Call #1.3 PULL***, this document.
* ***Annex 2: Guidelines for Applicants***, which provides the scope and objectives of the open call,
* ***Annex 3: Application Form SMEs,*** an online application form, available at F6S platform (<https://www.f6s.com/hubcap-call-1.3-pull/apply> )
* ***Annex 4: Applicant Declaration of Honour,*** which declares that all conditions of the Open Call #1.3 PULL are accepted by an SME legal representative.
* ***Annex 5: SME Declaration***, which evaluates the status of the SMEs participating at an open call.
* ***Annex 6: Bank account information,*** which collects information on the applicant(s)’ bank account where the HUBCAP payments will be sent to.
* ***Annex 7: Sub-grant Agreement Template,*** which provides a template of the sub-grant agreement that the successful applicants will be requested to sign.
* **Annex 8: Template for H2020 Financial Support to Third Parties,** which contains the formal announcement to be published in the EU portal.
* ***Frequently Asked Questions & answers*** published at the community feed (<https://www.f6s.com/hubcap-call-1.3-pull/discuss> ).

## Relevant links and contacts

The HUBCAP consortium will provide information to the applicants only via the F6S blog, so that the information (question and answer), will be visible to all participants.

No binding information will be provided via any other means (e.g. telephone or email).

More info at: [www.hubcap.eu](http://www.hubcap.eu)

Apply via: <https://www.f6s.com/hubcap-call-1.3-pull/apply>

F6S support team: [support@f6s.com](mailto:support@f6s.com)

Online Q&A: <https://www.f6s.com/hubcap-call-1.3-pull/discuss>

HUBCAP support team: [info@hubcap.eu](mailto:info@hubcap.eu)